



---

# CITY OF MORGAN HILL

17555 PEAK AVENUE MORGAN HILL CALIFORNIA 95037

Draft

## PARKS AND RECREATION COMMISSION

**AFTER ACTION**

REGULAR MEETING

MAY 16, 2000

Morgan Hill Civic Center City Council Chambers 17555 Peak Avenue Morgan Hill, California	Chair	Rick Page	<u>Committee</u> Endowment	
	Vice-Chair	Laura Hagiperos		Recreation
	Commission Member	Mark Frederick		Bicycle
	Commission Member	Wanda Puder		Youth
	Commission Member	Wayne Tanda		Parks
	Commission Member	Craig C. van Keulen		Seniors
	Commission Member	William C. Weber, Jr.		Vision Projects
Ex-Officio Member	John Kennett		(School District)	

**6:35 P.M. - 7:20PM**

CALL TO ORDER FOR A SPECIAL WORKSHOP  
CAPITAL IMPROVEMENT PROJECTS

**CALL TO ORDER & WELCOME TO APPOINTED COMMISSIONERS**

Chair Page

Introduce Wanda Puder, newly appointed Commissioner, and Welcome Back  
Commissioners Frederick, Tanda and Weber

**ROLL CALL ATTENDANCE**

Recreation Manager Spier

Not in attendance: Commissioner van Keulen, School Board Trustee Kennett

**DECLARATION OF POSTING OF AGENDA**

Per Government Code 54954.2 (Recreation Manager Spier)

**PLEDGE OF ALLEGIANCE**

Led by Commissioner Puder

**PUBLIC COMMENTS**

None

CITY OF MORGAN HILL, CALIFORNIA

**Parks & Recreation Commission Agenda  
May 16, 2000**

---

**FIVE YEAR CAPITAL IMPROVEMENT PROGRAM  
BUDGET SUMMARY**

**1. REVIEW THE PARKS AND PUBLIC FACILITIES RELATED CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 00/01 THROUGH 04/05**

**Recommended Action:** **Review** the proposed CIP Parks and Public Facilities projects for FY 00/01 through 04/05, **Discuss** and **make** recommendations to City Council.

Senior Engineer Machida presented the report and passed out revised CIP plan. Refer to memo (attachment A) for discussion points.

**Recess at 7:20pm to reconvene at 7:30pm for the regular meeting.**

**PUBLIC COMMENTS**

None.

**REPORTS**

**A. SAFE ROUTES TO PARKS UPDATE**

Senior Engineer Machida

Commissioner Tanda noted correction to title: Suggested Routes to Schools. Staff noted the mistake of titling Parks instead of *School*. The word "Safe" comes from the title of the program.

**B. PARKS REPORT**

Deputy Director of Public Works

Status of Nordstrom and Community Park Construction, ADA  
Parks Playground Equipment Improvements

Ball game scheduled between Council & Commissioners vs. City Staff at the Community Park Re-opening.

Galvan Park: new benches ordered and should be installed in July and light timer has been installed.  
New windscreens installed at the tennis courts.

Chair Page asked if lights have been fixed at tennis courts? Deputy Director will follow up.  
Commissioner Frederick asked why there is no bathroom at Nordstrom Park? Mori replied that it is a neighborhood park intended for use as a passive park.

Commissioner Tanda asked about protocol and that the Chair of the Commission should be invited to participate in formal presentations being arranged in regards to Park and Recreation functions. Mori extended an invite to the Chair to speak at the Nordstrom Park Grand Opening.

**A. RECREATION REPORT**

Recreation Manager

Art Ala Carte, Aquatic Complex, Community Center Updates  
YAC application, Summer Activities Schedule begins May 20,  
Spring Break Analysis

Recreation Supervisor

**CONSENT CALENDAR:**

**APPROVAL OF MEETING MINUTES OF APRIL 18, 2000**

**2. MAY WORKPLAN -**

**3. BICYCLE ADVISORY COMMITTEE MEETING MINUTES OF APRIL 17, 2000 AND AGENDA OF MAY15, 2000 MEETING -**

**Parks & Recreation Commission Agenda  
May 16, 2000**

---

4. **SENIOR ADVISORY COMMITTEE MEETING AGENDA OF MAY 2 2000 AND SPECIAL MEETING AGENDA OF MAY 9, 2000 -**
5. **YMCA PROGRAMING PROPOSAL REQUEST FOR FUNDS**  
**Recommended Action:** **Approve** program results as recommended by Senior Advisory Committee; **Request** staff to process funding request.

Motion made by Commissioner Weber, second by Commissioner van Keulen, approved 6:0:1 Puder abstain.

6. **RECREATION DIVISION OPERATING BUDGET 1999-2000 ACCOMPLISHMENTS  
2000-2001 ACTIVITY DESCRIPTION HIGHLIGHTS**

This item was pulled from the consent calendar by Commissioner Tanda.

General input: have strategies for next year with programing, facilities, and overhead.

Commissioner Tanda: Commission will need to advocate for funding for programs once a strategic plan is in place. Need to develop performance outcomes standards to apply to programs. The proposed budget should be presented in March for Parks and Recreation Commission input.

Chair Page asked that a placeholder for seed funding be made available and more money for programs.

Commissioner Weber made a motion to recommend moving the Library Commission from staff's responsibility. Failed due to lack of a second.

Commissioner Weber made a motion to request Council to forward opportunity to the Parks and Recreation Commission to review the recreation division budget; Commissioner Hagiperos seconded, approved 7:0. Will require a special meeting.

**BUSINESS**

7. **PARKS OPERATING BUDGET 1999-2000 ACCOMPLISHMENTS  
2000-2001 ACTIVITY DESCRIPTION HIGHLIGHTS**

**Recommended Action:** \***Review** 1999-2000 Parks Maintenance Accomplishments

\***Review** 2000-2001 Parks Maintenance Operating Budget Activity Description  
Highlights and **provide input.**

**Discussion item:** Parks Superintendent as requested by Commissioner Weber

Commissioner Weber asked that this item be deferred to a later date.

Chair Page: what level of maintenance are we at? 95% level A? What does that include?

Deputy Director Struve: Will be doing better shrub maintenance, better weeding, new park land, regular safety inspections.

Standard rating system –objective methods?

Tanda: What about a standard rating system using objective methods? Such as San Jose's system. Community park might be a 1, Nordstrom a 5 based on quality so set up a scale then budget at that level.

Introduce this year; establish performance measures with timeliness measure, customer satisfaction, rating system, cost provide ways to measure by setting targets and budget accordingly.

Commissioner Van Keulen: include ratings for restrooms, keeping them open and clean.

Deputy Director Struve will investigate.

8. **PARKS, FACILITIES, AND RECREATION PROGRAMMING MASTER PLAN AND COMMUNITY PARK MASTER PLAN**

**Recommended Action:** **Community Park**

## **Parks & Recreation Commission Agenda May 16, 2000**

---

- \*Review and provide input for final design concept drawing for Community Park Improvements
- \*Provide input for final approval process

### **Parks, Facilities & Recreation Programming Master Plan**

- \*Review and provide input for site selection criteria for sports complex
- \*Review information regarding facility needs assessment
- \*Review progress report for economic analysis

Review and provide input for final draft version.

Add as a public relations target to Homeowners surrounding Community Park with a public meeting with a special notice.

Parks and Recreation Commission wants to see again the Community Park Master Plan before final draft approval.

Council member Chang is the representative to the Council on the master plan.

Review of draft Bikeways master plan is being made available to the public at locations around town.

Chair Page made a motion to bring back in July for meeting action. Commissioner Van Keulen seconded, all in favor: 7:0.

Commission suggested to look into the possibility of a booth at Mushroom Mardi Gras to present the plan.

Commissioner van Keulen asked that basketball courts be incorporated at Community Park?

Commissioner Tanda inquired about traffic analysis and that the 40 spaces on Cosmo may be 20 parallel.

Look into neighboring community be offered permit parking?

Public Comment: Gavin Daprille stated to be sure and incorporated surrounding neighborhood comments.

Regarding Exhibit A: Sports Complex? What is its financial complement? Put in industrial zone so no impact on residents. Traffic concerns - when to promote? Look at all sports - be more specific and prioritize. Has a needs assessment be completed on programming yet?

Public comment closed.

Commissioner Hagiperos asked about the recreation survey: what is our niche? What about a survey of users? Cost analysis?

Chair Page asked about a market analysis? Economic analysis is something different. Market support: complement needs thru assessment in relation to fee structures. Based on delivery of services. Need vs. what the market will bear. YMCA has completed this type of study for their other sites. Supplemental to needs assessment return with information to Parks and Recreation Commission. Bring back in grid format?

Commissioner Tanda: What about Morgan Hill residents opinion? Better understanding of what the community wants - outreach is needed -what needs are not being met recreationally?

Consider in master plan process ways to outreach to community – consultant to determine how best this can be done. Approved by consensus, 7:0.

Be sure to add the Lighthouse to mailing list for survey of providers.

## **ANNOUNCEMENTS**

**Parks & Recreation Commission Agenda  
May 16, 2000**

---

**REQUESTS FOR FUTURE ITEMS**

Bike master plan copy

Referral Guide

Objectives of program and how to measure success

Mission statement

**Meeting was adjourned at 11p.m.**

**ADJOURNMENT**

Regular Parks and Recreation Commission Meeting on June 20, 2000.